



Alaska National Guard
Active Guard Reserve (AGR)
Position Announcement #
AKARNG 20-19

<https://dmva.alaska.gov/employment/>

POSITION TITLE: Warrant Officer Strength Manager	AFSC or MOS 001A	OPEN DATE: 09 Dec 2019	CLOSE DATE: 24 Dec 2019
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UNIT OF ACTIVITY/DUTY LOCATION: Recruiting and Retention Battalion, JBER, AK	GRADE REQUIREMENT: Min: W2 Max: W4
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SELECTING SUPERVISOR: MAJ Mario Barajas	Paragraph/Line# 007A/02
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AREAS OF CONSIDERATION

Zone 1: On-board AK ARNG AGR only (Any MOS)
Zone 2: Alaska Army National Guard members (Any MOS)

MAJOR DUTIES MAY INCLUDE

ARMY GUARD: Refer to attached pages for more info on the duties for this MOS link: Smartbook

<https://www.milsuite.mil/book/docs/DOC-144454>

- ☐ Provide technical advice to Commanders regarding Warrant Officer Strength Maintenance activities within respective organizations and in relation to statewide activities.
- ☐ Develop and executes Warrant Officer recruiting program.
- ☐ Complete and assemble predetermination and federal Warrant Officer Packets within guidance provided by DA/NGB.
- ☐ Facilitate Warrant Officer/Officer interstate transfers into the State.
- ☐ Work with Commanders to ensure effective sponsorship, mentorship, and retention programs are established and in place.
- ☐ Conduct Warrant Officer/Officer presentations to units in the state.
- ☐ Distribute and displays Warrant Officer, ROTC, OCS and Specialty Branch advertising material.
- ☐ Facilitate Warrant Officer/Officer appointments from Active Duty and IRR.
- ☐ Perform all other duties as assigned.

INITIAL ELIGIBILITY CRITERIA

- ☐ Security Clearance - Must be able to obtain: Secret
- ☐ Aptitude Requirement: GT 110 (No Waivers)
- ☐ US Citizenship (No Waivers)
- ☐ High School Graduate or equivalent (No Waivers)
- ☐ Pass the standard 3-event Army Physical Fitness Test (APFT)
- ☐ Must have completed a WOBC or received MOS Proponent equivalent grade
- ☐ Must meet commissioning criteria as stated in NGR 600-101.
- ☐ Must meet qualification in DA Pam 600-3 for entry and professional development in this branch
- ☐ Must be willing to reside in (relocate to) and work in JBER, Alaska commuting area for 3 year tour.
- ☐ Accession into the AGR program is contingent upon award of a predetermination letter no less than 90 days after selection
- ☐ If selected for this position, approval of Command Sponsorship through the Exceptional Family Member Program (EFMP)
- ☐ Position Of Special Trust (POST) - DD 369 and DA 7424 are required. No waivers will be recommended by the RRB
- ☐ Must possess the Basic Recruiter Badge
- ☐ Appearance MUST project a favorable image of AR 670-1 standards. Must maintain outstanding appearance, military bearing and high standards of conduct to include no history of disciplinary actions.
- ☐ Must not be under current suspension of favorable actions

PREFERRED QUALIFICATIONS

- ☐ Completed the Officer Strength Manager course.
- ☐ Ability to speak clearly and communicate effectively. Have working knowledge of current computer software applications.
- ☐ Be willing to work irregular evening/weekend hours and must be accessible by Government cell phone regardless of duty status.

SPECIAL ANNOUNCEMENT CRITERIA

Must complete required MOSQ within one year of assignment. There is a three year mandatory active service obligation for accepting a position at this location and it must be completed while on active status. If selected for this position, approval of Command Sponsorship through the Exceptional Family Member Program (EFMP) evaluation is required. Continuation beyond initial 3-year tour will be subject to evaluation based on AGR Sub tour Continuation Board. If selected for this position, please be advised that you may lose your military signing bonus if payment has not been completed. If selected for this position, please be advised that you will lose some G.I. Bill benefits if currently in use.

INSTRUCTIONS FOR APPLICANTS

Must be or be eligible to become a member of the Alaska Army National Guard

Must not be under a current suspension of favorable personnel actions

Must not be a candidate for an elective office, hold a civil office, or are engaged in partisan political activities

Applicants not currently serving on an AGR Tour must be able to serve at least 3 years in the AGR program prior to completing 18 years Active Federal Service (AFS) (any combination of Active Duty, Active Duty Special Work, Annual Training, and/or AGR program for a total of 18 years), or the date of mandatory removal. Individuals who voluntarily resign from the AGR program in lieu of mandatory or involuntary separation action are not eligible to reenter the program without an NGB waiver.

If a selectee does not possess the advertised MOS, he/she must complete the required training/assignment criteria within 12 months of being assigned to the position. Failure to do so may result in immediate termination. Extension past 12-months will only be considered if the delay is through no fault of the selectee.

Applicants who voluntarily separated/resign from the AGR program for one or more days are not eligible to reenter the program for one year from date of separation. Applicants must not be entitled to receive Federal military retired or retainer pay or Federal civil service annuities and not be eligible for immediate Federal civil service annuities.

Individuals who have been separated from other military services for cause, unsuitability, or unfitness for military service are not eligible to enter the AGR program without an approved waiver (if applicable).

An applicant's military grade cannot exceed the maximum military authorized grade on the UMR for the AGR position. Acceptance of demotion must be in writing and included in the assignment application package. Application Package will not be forwarded without statement.

Must be able to complete at least 10 years of continuous service in an AGR status prior to Mandatory Removal Date.

APPLICATION PROCEDURES

Interested applicants who meet the eligibility criteria listed in this announcement may apply by submitting the below listed documents to ng.ak.akarng.mbx.hro-agr@mail.mil. Hard copy applications will NOT be accepted. All applications must be typed or printed in legible dark ink and must be signed and dated. Applications received with an unsigned NGB 34-1 will not be forwarded for consideration. Complete applications must be received in HRO-AGR office no later than 2359 of the closing date. Applicants may include copies of training certificates or any documentation that may be applicable to the position they are applying for but the complete application package must include all documents listed below. Items 2-7 are required by the Human Resource Office to determine qualifications. If the requested documents are not submitted, a letter of explanation must be included. Incomplete packages will not be considered for the position vacancy.

Packet must be in the following order:

1. Resume (Please include personal and military email).
2. NGB Form 34-1 dated Nov 2013 (Application for AGR Position) link: <http://dmva.alaska.gov/employment.htm>.
3. Last five Noncommissioned Officer Evaluation Report (NCOER) if applicable.
4. Certified or validated copy of Enlisted Record Brief (ERB) or Officer Record Brief (ORB) as appropriate.
5. DA photograph in military uniform (taken within the last 24 months for E6 and above only).
6. Individual Medical Readiness (IMR) Report from MEDPROS with last Physical Health Assessment (PHA) within 12 months. *if red in any category and MFR explaining must be included.*
7. Statement of all active service performed. The following documents are acceptable: NGB 23B, AHRC 249-E, DD 220, DD 214 and any accompanying DD215 as applicable.

EMAILING REQUIREMENTS:

Ensure all requirements are consolidated into ONE single PDF. PDF File Name should be: Position Announcement Number, Last name, First name, Grade. Example: AKARNG 19-01 Doe, Jane E1. Email Subject should be: Position Announcement Number. Example: AKARNG 19-01. Email Application Package to ng.ak.akarng.mbx.hro-agr@mail.mil.

QUESTIONS:

To verify receipt of application, you may call

(907) 428-6459 (DSN 317-384-4459)

(907) 428-6464 (DSN 317-384-4464)

INSTRUCTIONS TO COMMANDERS/SUPERVISORS: This position vacancy announcement will be given the broadest possible dissemination. A copy of this announcement will be posted on your unit/activity bulletin board. Selecting supervisor will contact qualified applicants for interviews. After the Human Resources Officer (HRO) approves the selection package, the HRO office will send a notification letter to all applicants of their selection/non-selection. The selection of an applicant is not final until the individual has been notified by the HRO-AGR. After the selecting supervisor makes a selection, the "routing" of the selection package begins and ends with HRO.

THE ALASKA NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER

All applicants will be protected under Title VI of the Civil Rights Act of 1964. Eligible applicants will be considered without regard to race, age, religion, marital status, national origin, political affiliation or any other non-merit factor. Due to restrictions in assignment to certain units and AFSC/MOS some positions may have gender restrictions.



Enlisted OPAT HPD Accessions MOS Binning

Frequently
Perform Very
Heavy Work Loads

**Heavy Physical
Demands**

Frequently / Constantly lift 41 lbs and above or any Frequent / Constant tasks 100 lbs or more with Occasional tasks over 100 lbs.

11B/C, 12B/C/D/P, 13B/F, 15V/Y, 18B/C/D/E/F/X, 19D/K, 88H/K/M, 92M

STANDARD FOR **HEAVY**

Long Jump	160
Power Throw	450
Deadlift	160
Shuttles	43

Occasionally
Perform Very
Heavy Work
Loads

**Significant Physical
Demands**

Frequently / Constantly lifts 41lbs-99lbs; with or without Occasional tasks up to 100 lbs

12G/M/V, 14P/S
15B/D/E/F/J/N/R/S/T/U/W,
25L/R, 31B/K, 42A/R/S, 68W,
88L/N, 92A/F/G/R/S/W

STANDARD FOR **SIGNIFICANT**

Long Jump	140
Power Throw	400
Deadlift	140
Shuttles	40

Rarely Perform
Very Heavy Work
Loads

**Moderate Physical
Demands**

Frequently / Constantly lifts up to 40 lbs or when all physical demands are occasional

00Z, 09B/C/D/E/J/L/M/N/Q/R/S/T/U/W, 11Z,
12A/H/K/N/Q/R/T/W/X/Y/Z, 13D/J/M/P/R/T/X/Z, 14E/G/H/T/X/Z,
15G/H/K/L/P/Q/Z, 17C, 18Z, 19Z, 25B/C/D/E/M/N/P/Q/S/T/U/V/W/X/Z,
27D, 29E, 31D/E, 35F/G/L/M/N/P/Q/S/T/V/X/Y/Z, 36B, 37F, 38B,
46Q/R/Z, 51C, 56M,
68A/B/C/D/E/F/G/H/J/K/L/M/N/P/Q/R/S/T/U/V/X/Y/Z, 74D, 79R/S/T/V,
88U/Z, 89A/B/D, 91A/B/C/D/E/F/G/H/J/L/M/P/S/X/Z SL1, 92L/Y/Z,
94A/D/E/F/H/M/P/R/S/T/W/Y/Z

STANDARD FOR **MODERATE**

Long Jump	120
Power Throw	350
Deadlift	120
Shuttles	36

Unable to Perform
Work Loads

Unprepared

Unprepared to Meet
Physical Demands